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UFA AAC Library Sub-committee Meeting Minutes

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# UFA AAC Library Sub-committee Meeting Minutes, October 2006

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Faculty Assembly, Academic Affairs Committee,

## **LIBRARY SUB-COMMITTEE MEETING**

VIDEOCONFERENCE ROOMS (ALFOND 247 / GODDARD 100)

Thursday, October 12, 2006

10:00 – 10:50 am

PRESENT: JOE HABRAKEN, JIM NORTON, TIM GUTMANN, GEOFF GANTER, CADENCE ATCHINSON, DAVE JOHNSON (Co-chair), SHARON ECKERT, STEW MACLEHOSE, BARBARA SWARTZLANDER (Co-chair and Secretary).

\* UNE Libraries overview: <http://www.une.edu/library/services/libinfo.asp>

\* Budget – The UNE Libraries, again this fiscal year, received just enough of an increase to sustain existing subscriptions. Most of the Libraries' materials money is spent to support database, journals and ejournals collections. An increase in the materials budget, over and above the sustaining level, would be welcome to further support faculty and student research. Please remember that, for the first three years of any new program, 3-6 % of that new program's projected budget is required to purchase library materials and resources to support that program.

\* Full-text journals – the Libraries are converting many of the print journals to ejournals format. A core collection of print journals will be kept for browsing and accreditation requirements:

<http://www.une.edu/library/eresources/ejournal.asp>

\* Databases – Scopus, Elsevier's cited-reference database, has been added to the Libraries' collection of databases:

<http://www.une.edu/library/eresources/ejournal.asp> (by title)

<http://www.une.edu/library/database/dbsubj.asp> (by subject)

\* ebooks – many electronic books have been added to the Libraries' collection and are included in the catalog. Faculty prefer that we purchase ebooks that are to be consulted for reference, rather than fiction.

\* Materials can be found in the UNE Libraries' catalog: <http://lilac.une.edu/>

\* Preview test databases: let us know what you think:

<http://0-www.une.edu.lilac.une.edu/library/passwords/testdb.asp> and suggest others for preview.

\* UNE Authors and Notes - a series of talks and readings by University of New England faculty highlighting their writing and books began last year and continues this Fall:

<http://www.une.edu/ur/news/uneauthorsfall06.asp>

\* UNE Books - <http://www.une.edu/library/whatsnew/unebooks.asp>

\* Assessment – the Libraries have two major on-going assessment projects: 1) analyzing cost-per-use statistics for renewal or cancellation of databases, journals, and ejournals; 2) analyzing ILL/Maine InfoNet requests to see what subject areas in the collection need to be bolstered.

\* Website usability – a Libraries committee is assessing the usability of the existing website this year. If changes are made, a test site will be mounted as a trial for a group of students and faculty. Any change would be integrated during the Summer of 2007.

\* Library User Instruction – CAS has built user instruction into Environmental Studies, Biology 104, and English classes. This has worked well to reach most of the incoming Freshmen. Other curricular areas have also requested tailored instruction: Sociology, Political Science, and Athletic Training are examples. All areas of CHP on the WCC have also requested and received Library User Instruction. COM has not requested instruction this Fall. User Instruction was recommended for all areas of UNE by NEASC on their last site visit. Thanks to CAS and CHP for implementing this!!!

\* Information Literacy, UNE Libraries statement:

<http://www.une.edu/library/resguide/inflit.asp>

\* The Libraries' Annual Report 2005-06 is being written and will be mounted on the Libraries website when it's finished.

\* NEASC – Andrew Golub is heading up the Steering Committee for the University's written report. The Libraries have a section in this report and the Library Sub-committee members will be asked to read the draft and make suggestions and comments.

\* Electronic Archiving / Electronic Records Management - Tim Gutmann, Chair of the Academic Computing Committee recommends, in behalf of CASFA, that the UNE Strategic Plan include plans to develop an electronic archive for the storage of Assembly and Committee meetings and other University documents. There is no central repository now. This involves both technology and library functions, so Andrew Golub will appoint a committee to recommend details for inclusion in the Strategic Plan.